

## 2023 WASLA Professional Awards Entry Form

DEADLINE: March 17, 2023 at 5PM

General Design   Public Ownership	Urban Design
General Design   Private Ownership	Community Stewardship
Residential Design	Outstanding Emerging Professional
Analysis and Planning	
Project Name:	
Project Location:	

## **Submission Requirements**

Materials in the submission must not reveal the names of the entrant and/or landscape architects, firms, other designers or photographer.

## General Design, Analysis and Planning, Urban Design, and Residential Design

- 1. Entry Category
- 2. **Project Title (Name):** A submission must have a short, specific presentation title (containing no abbreviations) that indicates the nature of the presentation. (Maximum 15 words)
- 3. **Project Location:** City and State only
- 4. **Project Statement:** In 175 words or less, describe the project and why it's award-worthy. This statement may be used in promotional materials if the project is selected for an award. NOTE: failure to submit this statement will lead to disqualification of entry.
- 5. **Project Narrative:** Describe in 1200 words or less how the project addresses each component of the category's criteria. Save your narrative as a PDF file to upload in the submission form.
- 6. **Project Images:** Project images must include at least one (1) site plan and five (5) but no more than fifteen (15) total drawings and/or photographs in a single PDF file not to exceed 15MB and 15 pages. Format of the file to be 11"x17", landscape. Brief caption of no more than 40 words is to be placed at the bottom of each image (Font: Arial, size 14 points). We highly recommend using just one image per sheet with a simple caption. Label the PDF file with the project Title (do not label using your name).
  - NOTE: Failure to submit images/drawings will lead to disqualification of entry. The PDF files will be utilized to present your project at the Awards Reception.
- 7. **Client authorization Letter:** All entrants must include a PDF of either a letter or email correspondence from the client giving authorization to submit the project or work. The letter shall be dated and shall state at a minimum, "I have reviewed this Entry and have no objections to its submission, judging, or publication."
- 8. **Representations and Warranties:** You represent and warrant to ASLA that:

You are the sole and original owner of all written text in your Entry and all intellectual property rights therein. If your Entry contains any photography, graphics, renderings, drawings, and/or

images (collectively, "Images"), you either are the sole and original creator of the Images, or you possess the right from the photographers or other creators to grant the license to WASLA described above. Any required privacy rights of persons appearing in the Images have been obtained. The Entry does not and will not infringe the copyright, intellectual property rights, privacy rights or other rights of any third party, person, or entity, and is not defamatory or contrary to law.

You agree to indemnify, defend, and hold harmless WASLA, its officers, directors, employees and agents from and against any damages, liabilities, costs and expenses, including attorneys' fees, it may sustain as a result of any breach of the foregoing representations.

\*By submitting your entry, you hereby grant WASLA a non-exclusive irrevocable, perpetual, transferable, royalty-free and worldwide license and right to use, reproduce, distribute, transfer, license, sub-license, reprint, publish and display your Entry, or any part thereof, either alone or as part of a compilation with other works, electronically or otherwise, on social media platforms, on WASLA's websites; emails, and newsletters.

## Community Stewardship and Outstanding Emerging Professional

- 1. Entry Category
- 2. **Nomination Letter:** A letter describing the nominee's qualifications for the award; the letter may be no more than five (5) pages in length. Include three (3) to four (4) images representing the nominee's work (in high resolution, .jpg format). Images should be at least 2000x1500px at 300ppi (pixels / inch). Letter should respond directly to award category criteria.
- 3. **Endorsement:** A minimum of one (1), and up to five (5), letters of endorsement.
- 4. **Nominee Acceptance:** Unless applicant is self-nominating, provide a PDF of either an email or dated letter of acknowledgment from the nominee that they accept the nomination.